



Management

Sales Reports

Customer



Sales Total

A



Simple Sales Total

B



Cashier Out Report

C



Cancelled Order History

D



Daily Cashout Report

E



Sales / Gratuity by Employee

F



Staff Bank Out Report

G



Print Cash in Cash Drawer

H

Close

I

A – “Sales Total” is used to quickly bring up daily sales totals to present amount.

B – “Simple Sales Total” is used to bring up a summary of totals to present amount.

C – “Cashier Out Report” is used to pull up any cashier’s shift report.

D – “Cancelled Order History” is used to view the history of cancelled orders

E – “Daily Cashout Report” is used to print the cash out report for the day.

F – “Sales / Gratuity by Employee” is used to view summary of totals by employee.

G – “Staff Bank Out Report” is used to pull up any staff banker cashier’s shift report.

H – “Print Cash in Cash Drawer” is used to print the total amount in each cash drawer.

I – “Close” is used to exit out of the current menu and return to the previous menu.